Application for Transfer of UBE Score and
Admission to the Alaska Bar Association

Important: Please be sure you have read and familiarized yourself with the Instructions and Orientation Information regarding admission to the Alaska Bar Association prior to completing this application. **All answers must be typewritten.**

I, _____, apply for admission by transfer of UBE score.

Uniform Bar Examination (UBE) information:

Date UBE taken:_____

Jurisdiction in which UBE taken:_____

UBE Score:_____

You must contact the National Conference of Bar Examiners (www.ncbex.org) to request that an official UBE score transcript be sent directly to the Alaska Bar Association.

Current home address: _____
(Street or Box)

_____
(City) (State) (Zip Code)

Current home telephone number: (_____) _____

Current employer: _____

Current business address: _____
(Street or Box)

_____
(City) (State) (Zip Code)

Current business telephone number: (_____) _____

The date I began working with my current employer is:_____ _____

E-mail: _____

☐ I took ☐ will take the MPRE on: _____
(Date)

It is your responsibility to have your score sent to the Bar office.

Instructions: All statements given in answer to Questions 1 through 18 of this history are to be based on your own personal knowledge, unless the statement is expressly qualified to show the source of your information. Answer all questions and make your answers as specific as possible. **Please have the answers typewritten**. Handwritten applications are not acceptable and will be returned. If space for any answer is insufficient, please complete your answer on a separate, attached sheet, identifying the question being completed on the attachment(s). Use "N/A" when a question is not applicable.

You must provide complete dates, names and addresses, including zip codes.

1. **General Information**. Please state:

(a) Full Name: _____ _____ _____
(Last) (First) (Middle)

(b) All other names by which you have been known, and when used:
_____

(c) Whether you are:

(1) a citizen of the United States ◯ YES ◯ NO

(2) a resident alien (if so, please state from what country you currently hold citizenship):
_____

(3) other (please explain): _____

(d) Date of Birth: _____ _____ _____
(Month) (Day) (Year)

Place of Birth: _____ _____
(City) (State)

(e) Social Security No.: _____

(f) Race/Ethnic Origin*: _____

*Question (f) is optional. Information on race is for statistical purposes only.

Personal History con't.

2. **College Education**. List all undergraduate and graduate institutions attended, beginning with the most recent (not including law schools):

Name: _____

Address: _____ _____ _____ _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

* * * * * *

Name: _____

Address: _____ _____ _____ _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

* * * * * *

Name: _____

Address: _____ _____ _____ _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

3. **Legal Education**. List all law schools attended, beginning with the most recent:

Name: _____

Address: _____ _____ _____ _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

* * * * * *

Legal Education con't.

Name: _____

Address: _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

* * * * * *

Name: _____

Address: _____
(Street or Box) (City) (State) (Zip Code)

Dates of Attendance: _____

Degree Received: _____ Date Received: _____

4. **Application(s) to Other Jurisdictions**.
List each state or D.C. to which you have applied for admission to the practice of law.

State	Exam or Reciprocity/ On Motion	Date Applied or Date of Exam	If not admitted, state the reason(s) (e.g. failed, withdrew, etc.)

5. **Application to the Alaska Bar Association**. Have you ever applied to and/or taken the Alaska Bar Examination? If so, please state the date(s) of the exam(s) to which you applied and/or took but did not pass:

6. **Admission to Other Jurisdictions**. List each state, or the District of Columbia, to which you have been admitted to the practice of law.*

State	Date of Admission	Status (e.g. active, inactive)

*New York attorneys: Please list the Judicial Department you were admitted in.
*Illinois attorneys: Please list which office your disciplinary records can be obtained from.

7. **Denial of Admission**. Have you ever been denied admission to another jurisdiction? If so, please state the jurisdiction(s) to which you were denied admission and explain:

8. **Employment History**. Please type your **current** and **previous** five employers and indicate the dates you were employed by them. Provide the full and correct name, address, city, state, and zip code for each employer. **If you have two employers or less to list, please complete Q9.**

		Office Use Only Sent	Rec'd
Name and Complete Address:	Occupation/Position: Dates of Employment:		
Name and Complete Address:	Occupation/Position: Dates of Employment:		
Name and Complete Address:	Occupation/Position: Dates of Employment:		
Name and Complete Address:	Occupation/Position: Dates of Employment:		
Name and Complete Address:	Occupation/Position: Dates of Employment:		
Name and Complete Address:	Occupation/Position: Dates of Employment:		

9. **<u>References</u>. Complete Q9 only if you have listed two employers or less under Q8.** Identify three responsible people who are in a position to attest to your character and fitness to practice law. **Do not** list people related to you by blood or marriage. Your acquaintance with the people listed **should be more than casual and of a substantial duration**. Do not list any employer or supervisor listed in Q8.

		Office Use Only Sent	Rec'd
Name and Complete Address:	Occupation: Nature and Length of Acquaintance:		
Name and Complete Address:	Occupation: Nature and Length of Acquaintance:		
Name and Complete Address:	Occupation: Nature & Length of Acquaintance:		

IMPORTANT: You must submit a Character and Fitness Statement form for EVERY employer and reference listed in Questions 8 and 9. Six copies of the Character and Fitness form are included in application packets, or it may filled-out and printed from the Alaska Bar website. DO NOT MAIL OR GIVE THESE STATEMENTS TO YOUR REFERENCES. Include them with your application and we will mail the forms.
Each form must be TYPED. Statements not addressed correctly will delay your application.

Type the following information on the TOP portion of each Character and Fitness Statement ONLY:

1. Your name on the line following the "In the Matter of the Application of" phrase.
2. Name and complete address (including zip code) of your place of employment or of your personal reference. (Please type within guide marks as statements will be mailed in window envelopes).
3. Dates of employment and name of supervisor if an employment reference.

10. **Judicial Career**. If you have ever held any judicial office please state:

Jurisdiction: _____

Dates Held: _____

Office Held: _____

_____

(Street or Box) (City) (State) (Zip Code)

Reason for departure: _____

11. **Military Service**. If you have been a member of the armed services, please state the type of discharge, the circumstances surrounding your release, the address where your records can be obtained (see back of Form 180), your service number and rank at time of discharge, and branch and dates of active service. In addition, please fill out the Request Pertaining to Military Records release form (Standard Form 180).

_____

12. **Business and Professional Licenses**. For each business or professional license, excluding any licence(s) to practice law, which you have applied for or held, please state:

(a) Type of license: _____

(b) Date granted/denied: _____

(c) If granted, give date license expired or indicate that you still retain the license: _____

(d) Name and address of issuing authority:

_____

(Name)

_____

(Street or Box) (City) (State) (Zip Code)

(e) If denied, give reason for denial:

_____

(f) If the license was eventually revoked or suspended, give date of revocation/suspension and reason for the action taken:

Please Note: For each "yes" answer that you give to Questions 13 through 17 below, please state the date, allegations, final disposition (if any), and where the record can be located.

***** Complete addresses must be provided *****

13. **Attorney Discipline**. Has any disciplinary complaint or grievance, or fee arbitration request, been lodged against you by or with any jurisdiction or court? If so, please explain the nature of the allegation and final disposition, if any, to-date. Provide name & address of disciplinary authority.

14. **Criminal Offenses**.

(a) **Felony**. Have you ever been charged with or convicted of, or plead guilty or no contest to, a felony charge? **(Please note that this does not exclude suspended imposition of sentences, vacated judgments, pardons, or such similar dispositions.)** If yes, please explain, and provide address where record can be located.

b) **Misdemeanor**. Have you ever been charged with or convicted of, or plead guilty or no contest to, a misdemeanor charge (excluding traffic violations that could not have resulted in incarceration upon conviction)? If yes, **please explain and provide the address where the record can be located.**

15. **Juvenile Offenses**. As a juvenile, were you ever charged with or convicted of, or plead guilty or no contest to, a violation that could have resulted in incarceration upon conviction? If yes, please explain:

16. **Civil Litigation**. Have you ever been a party in a civil action? If yes, please explain:

17. Are you currently using narcotics, drugs or intoxicating liquors to such an extent that your ability to practice law would be impaired? If yes, please explain.

Yes No

Ability to practice law is to be construed to include the following: a) the cognitive capacity to undertake fundamental lawyering skills such as problem solving, legal analysis and reasoning, legal research, factual investigation, organization and management of legal work, making appropriate reasoned legal judgments, and recognizing and resolving ethical dilemmas, for example; b) the ability to communicate legal judgments and legal information to clients, other attorneys, judicial and regulatory authorities, with or without the use of aids or devices; and c) the capability to perform legal tasks in a timely manner.

18. Are you currently suffering from any disorder that impairs your judgment or that would otherwise adversely affect your ability to practice law? If yes, please explain.

Yes No

* * * * * *

All applicants must submit fingerprints which will be used to check the criminal history records of the FBI. Applicants may change, correct or update the accuracy of the information contained in the FBI identification record, under 28 CFR 16.34.

I certify that my purpose in taking the Alaska Bar Examination is for admission only.

I have read the foregoing and have answered all questions fully and frankly. I hereby certify that the answers are complete and true to the best of my knowledge.

State of _____

County or District: _____

_____
Applicant's Signature

SUBSCRIBED AND SWORN to before me this _____day of _____, 20____.

Notary Public _____

My Commission Expires: _____

Revised November 2013

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