# Bar Exam Application Checklist

1. **Minimum application checklist** – Please make sure you have included all of the following with your application. **Complete instructions are on our website. This checklist is only a guide to ensure you submit all of the required items.**

   ☐ Application (typed and notarized) and payment
   ☐ Examsoft registration form, if applicable
   ☐ Authorization and Release form
   ☐ One Character & Fitness form for EACH listing in questions 8 & 9 of application
   ☐ TWO passport size photos
   ☐ One properly executed Standard Applicant Fingerprint Card

2. **Additional requirements checklist –** It is YOUR responsibility to make sure you have arranged to have the following mailed directly to us from each respective authority.

   ☐ Certificate of Graduation from your law school – **We must have this before you may take the exam.**
   ☐ MPRE score mailed to us directly from the NCBE – This may be sent after the exam, but is one of the requirements before you may be admitted.

3. **Payment** – You may use this form to pay by credit card, or you may opt to include a check with your application. See instructions for postmark deadlines and late fees. Check all that apply:

   ☐ Initial application fee - $800 ☐ 1st late fee - $25

   ☐ Examsoft fee (for typing) - $100 ☐ 2nd late fee - $100

   Total: $_____ ☐Check (enclosed) ☐Visa ☐MasterCard ☐Discover

   Acct. #: _____-_____-_____-_____ Expiration: _____ Billing Zip: _____

   Cardholder's Name: _____ Signature: _____

**For Your Information: Please visit our "Admissions FAQ Page" on our website for common questions about the admission process. www.alaskabar.org, Admissions/Status>Admissions>Admissions FAQs**